

	SUSTAINABLE PROCUREMENT STATEMENT		
	MR-ISP-020	Revision: 1.3	Issue Date: 10/May/2023
	PREPARED BY: MANAGEMENT REPRESENTATIVE	REVIEWED BY: MANAGER	APPROVED BY: DIRECTOR

SUSTAINABLE PROCUREMENT STATEMENT

MR-ISP-020

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1. Purpose

This statement summarises how Leap Networks Global Ltd's procurement practices align to the guidance and principles of ISO 20400:2017 (Sustainable Procurement). It is intended as evidence for clients and auditors.

2. ISO 20400 Principles Adopted

- Accountability – roles/KPIs; supplier corrective actions tracked.
- Transparency – Supplier Code of Conduct (SCoC), pre-qualification SAQ, clear evaluation criteria, audit rights.
- Ethical behaviour – Anti-Bribery & Corruption policy, conflicts register, whistleblowing channel.
- Full and fair opportunity – open, merit-based sourcing; DEI/Equal Opportunities applied to suppliers.
- Respect for stakeholder interests – clients, workers, communities and supply-chain partners considered.
- Respect for the rule of law & international norms – compliance clauses, Modern Slavery/LHR, GDPR.
- Respect for human rights – Right-to-Work checks; zero tolerance for forced/child labour; grievance access.
- Innovative solutions – preference for low-carbon, repairable and recyclable options and packaging.
- Focus on needs – avoid over-specification; standardise to reduce waste and cost.
- Integration – embedded in our Integrated Management System across project lifecycle gates.
- Analysis of all costs – total cost of ownership (TCO) incl. lifecycle/ESG impacts.
- Continual improvement – PDCA cycle, supplier reviews and periodic re-qualification.

3. Process Mapping to ISO 20400

Policy & Governance: SCoC approved by leadership; Sustainable Procurement included in IMS; roles assigned.

Risk & Opportunity Assessment: SAQ captures ESG, Modern Slavery, ABC, H&S, data protection; suppliers risk-rated.

Sourcing & Evaluation: Selection criteria include legal/ethical compliance, licences/insurances, ISO certs, environmental performance, TCO.

Contracting & Flow-down: Compliance warranties, right-to-audit, CAPA, termination for breach; obligations flowed-down to sub-suppliers.

Mobilisation & Control: Inductions, RAMS, competence/tickets, documentation checks before work; evidence retained.

Performance Monitoring: KPIs (quality, H&S, delivery, ESG/ethics) with scorecards; non-conformances and corrective actions tracked.

Review & Continual Improvement: Periodic reviews and annual re-qualification; lessons learned feed category strategy.

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4. Related Documents

- Supplier & Subcontractor Selection and Control Procedure
- Supplier Self-Assessment Questionnaire (SAQ)
- Supplier Code of Conduct (SCoC)
- Labour & Human Rights / Modern Slavery Policy
- Anti-Bribery & Corruption Policy
- Environmental – Carbon & Energy Policy; Waste Reduction & CI Plan

5. Approval

C.E.O:  _____ Date: __16/05/2025__

Management Representative:  _____ Date: __16/05/2025__